



Office for Elementary, Middle, Secondary and Continuing Education
Charles A. Szuberla, Jr., Coordinator
Office of Facilities, Management and Information Services
Child Nutrition Program Administration
Room 55, Albany, NY 12234-0055
(518) 473-8781

To: District Superintendents
Superintendents of Schools
Chief Administrative Officers of Nonpublic Schools participating in the School Lunch, Breakfast, or Special Milk Programs
Executive Directors of Residential Child Care Institutions
School Food Service Directors/Managers

From: Frances N. O'Donnell, Coordinator

Subject: Coordinated Review Effort Meetings
and Provision 2 Informational Meetings in New York City and Buffalo

Date: September 2002

IMPORTANT NOTICE – TIME SENSITIVE INFORMATION

Approximately 260 school food authorities (SFAs) are scheduled for a Coordinated Review Effort (CRE) of their child nutrition programs during the 2002-2003 school year. This administrative review is required by federal regulations to be conducted once every five years to improve child nutrition program management through technical assistance, monitoring, and corrective action. It is a comprehensive on-site evaluation of compliance with federal and State laws and regulations and provides us with the means to monitor the use of federal funds and protect the nutritional integrity of meals served through the child nutrition programs.

We are inviting staff from SFAs scheduled for a CRE to attend meetings at any of six locations in New York State to adequately prepare for the review. We strongly encourage staff, including the business officer, food service director or manager, and the person(s) responsible for reviewing free and reduced price applications, to take advantage of this training opportunity so that they will be fully aware of the SFA's responsibility during the CRE process.

Attached is a listing of the SFAs that are scheduled for a CRE during the 2002-03 school year. If your school district/facility is on the listing, it is to your advantage to have the appropriate staff attend one of the meetings. Reviews conducted during the past few years have identified many regulatory violations that required fiscal sanctions. Our recovery of previously reimbursed funds can potentially cause fiscal hardship to an SFA's child nutrition programs. By conducting these meetings and increasing awareness of our expectations, we hope to reduce the incidence of fiscal sanctions. These meetings are open to everyone; therefore, SFAs not scheduled for a review this year are also invited to attend.

At the conclusion of the CRE meetings held in Buffalo and New York City, there will be a Provision 2 informational meeting to provide guidance to SFAs interested in participating in Provision 2. While Provision 2 status is an option available to all schools, it is usually economically feasible only for those schools that have at least 80-85 percent of the students eligible for free and reduced priced meals. Provision 2 schools experience a reduction in paperwork and other administrative burdens using alternatives to the traditional requirements for annual determinations of eligibility for free and reduced price school meals, and daily meal counts by type, in return for serving meals to all students at no charge. Schools will learn the requirements for base and non-base years of Provision 2.

If you are interested in attending one of the Provision 2 meetings, please indicate your name on the registration form and call or fax the form to the contact person noted. If you cannot attend one of the scheduled Provision 2 meetings but would like information or to schedule a meeting in your area, please contact Sandra Sheedy at (518) 473-1525.

A listing of the meeting sites and travel directions is enclosed. You and/or your staff may register to attend a meeting by calling or faxing the registration form to the contact person listed at the site you plan to attend. If you have any questions about the meetings, please call the contact person.

These sessions will be conducted at a facility, which will, to the greatest extent possible, meet the accessibility needs of individuals with disabilities. In addition, if special accommodations such as interpreters, large print or Braille materials are needed, please notify the contact person.

Attachment

School Food Authorities (SFAs) Scheduled for a CRE Review During the 2002-03 School Year

All Saints Junior High – Rochester, NY - LEA Code – 2604-0116-6147
Ahaba Ve Ahva Cong. And Yeshiva, Brooklyn, NY – LEA Code – 3321-0022-9628
Amherst
Ateres Bais Yaakov – Monsey, NY – LEA Code – 5004-0210-0021
ARK Community Center Charter School
Bainbridge Guilford
Bais Brocho of Karlin Stolin – Brooklyn, NY – LEA Code – 3315-0022-8974
Bais Yaakov Academy – Brooklyn, NY – LEA Code – 3321-0022-7824
Bais Yaakov D'Chassidei Gur – Brooklyn, NY – LEA Code – 3320-0022-8651
Bais Yaakov D'Khal Adas Yereim – Brooklyn, NY – LEA Code – 3322-0022-9003
Baker Victory Services
Big Apple Institute – Brooklyn, NY – LEA Code – 3322-0022-9485
Binos Desha – Brooklyn, NY – LEA Code – 3314-0022-9817
Bnai Elozer School – Brooklyn, NY – LEA Code – 3320-0022-9745
Bnos Malka Academy – Queens – LEA Code – 3426-0022-9560
Bnos Yerushalayim – Brooklyn – LEA Code – 3320-0022-8527
BOCES Eastern Suffolk
BOCES Genesee Valley
BOCES Monroe II
BOCES Putnam-Northern Westchester
BOCES St. Lawrence-Lewis
BOCES Tompkins-Seneca-Tioga
Bolivar Richburg
Bridgehampton
Brighter Choice Charter School for Girls
Brighton
Brockport
Brookhaven-Comsewogue
Brooklyn S.D.A. School – LEA Code – 3320-0044-5840
Brushton Moira
Buckley Country Day School
Canajoharie
Canaseraga
Canton
Carthage
Cayuga Home for Children
Central New York Charter School
Centro Biblico
Chautauqua Opportunities
Chedar & Mesifta Chabad of Monsey – LEA Code – 5004-0021-0026
Chenango Valley
Christ the King – Guilderland – LEA Code – 0108-0211-5673
Children's Village
Clifton Fine
Cobleskill-Richmondville
Columbia County Jail
Commack UFSD
Cong. Ateres Tzvi – Monsey, NY – LEA Code – 5004-0222-9854
Cong. Bias Malka of Monsey – LEA Code – 5004-0222-9623
Cong. Mesifta Ohr Hatalmud – LEA Code – To be determined
Cong. Mischknois Lavier Yaakov – LEA Code – 5004-0022--9845

School Food Authorities (SFAs) Scheduled for a CRE Review During the 2002-03 School Year

Cong. Nachlas Moshe Chai Hatorah – Monsey, NY – LEA Code – 5004-0210-0012
Cong. Ohr Yitzhcok – Monsey, NY – LEA Code – 5004-0222-9279
Cong. UTA of Bayswater – Queens – LEA Code – 3427-0010-0048
Cong. Ziev Hatorah of Monsey – LEA Code – 5004-0210-0017
Coxsackie Athens
Credo Foundation (Community Center)
Dansville
Daytop Village
Derech Emmuna D'vien- Brooklyn, NY – LEA Code – 3321-0010-0007
Desales Catholic Education – Lockport, NY – 4004-0013-6417
Dryden
East Hampton
East Harlem at Exodus House
East Irondequoit
East Quogue
East Rockaway
Eastport
Edwin Gould
Elmira
Equinox
Erie 2 Chautauqua – Cattaraugus
Erie County Holding Center
Essex County Jail
Eugenia Maria Hastos Charter School
Excelsior Elementary School – Brooklyn, NY – 3318-0043-8510
Fabius-Pompey
Farmingdale
Franklin Co. Jail
Gan Yisroel – Brooklyn, NY – LEA Code – 3320-0022-9822
Gananda
Genesee Charter School at Rochester Museum
Global Concepts Charter School
Graham Home for Children
Hammondsport
Harrison
Hebrew Day School of Sullivan, Kiamesha Lake, NY – LEA Code – To be determined
HS of Ohr Hameir (Yeshivath Ohr Hameir)
Hillel School
Holy Family School – Lackawanna, NY – LEA Code – 1810-0013-6291
Honeoye Falls – Lima
Hope for Youth
Hoosic Valley
Hychel Hatorah of Williamsburg – Brooklyn, NY – LEA Code – 3314-0022-9829
Infant of Prague – Cheektowaga, NY – LEA Code – 1407-0313-6284
International Charter School of Schenectady
Irvington
Islamic ES (The Central Islamic Organization) – Queens – LEA Code – 3427-0062-9235
Ithaca City
Jefferson CSD
Jewish Child Care
Kevin G. Langan Ctr.

School Food Authorities (SFAs) Scheduled for a CRE Review During the 2002-03 School Year

Kidspeace
LaFargeville
Lancaster
Lansing
Leake and Watts
Lev Bais Yaakov –Brooklyn, NY – LEA Code – 3318-0022-9675
Liverpool
Livingston County Jail
Long Island Hebrew Academy
Lutheran Social Service of Upstate
Lyndonville
Machon Academy – Queens – LEA Code – 3428-0022-9193
Madison County Sheriff's Dept.
Marathon
Margaretville
Mattituck
McGraw
Meorot Beit Yaakov – Brooklyn, NY – LEA Code – 3321-0022-9599
Mesifta Ada Yereim of Monsey – LEA Code – 5004-0210-0015
Mesivta Lev Torah – Brooklyn, NY – LEA Code – 3321-0022-9596
Mesivta Tiferth Zvi Spinka, Brooklyn, NY – LEA Code – 3314-0010-0024
Midrash L'Man Achai – Queens – Brooklyn, NY – LEA Code – 3428-0022-9759
Mizzentop Day School
Montgomery County Transitional Services
Mosdos Sanz Klausenburg of Monsey – LEA Code – 5004-0222-9806
Most Holy Rosary School – Syracuse, NY - LEA Code – 4218-0018-5512
Mt. Morris
Nassau Co. Juvenile Detention Center
National Sports Academy
Nativity of our Lord School – Orchard Park, NY - LEA Code – 1423-0113-6425
New Lebanon
Niagara-Wheatfield
Noam E. Lisansk – LEA Code – 5001-0822-9834
North Merrick
Northeast Parent & Child Society
Northeastern Clinton
Northport – E Northport UFSD
Notre Dame HS – Batavia, NY - LEA Code – 1803-0013-7112
NYS Dept. of Correctional Svcs.
NYS Office of Mental Health
NYSARC, Inc. New York City Chapter – Manhattan – LEA Code – 3102-0099-9592
Ohel Children's Home – Brooklyn, NY - LEA Code – 3320-0089-0105
Ohr Hameir D'Monsey – LEA Code - 5004-0210-0010
Oneida City
Oneida Co. Sheriff's Dept.
Oneonta City
Onondaga Co. Dept of Mental Health
Oswego
Our Lady of Help Christians School – Cheektowaga, NY - LEA Code – 1407-0213-7114
Our Lady of Pompei – Syracuse, NY – LEA Code – 4218-0018-5518
Our Lady of Pompeii – Lancaster, NY - LEA Code – 1419-0113-6242

School Food Authorities (SFAs) Scheduled for a CRE Review During the 2002-03 School Year

Our Lady of Sacred Heart – Watertown, NY - LEA Code – 2220-0015-5895
Our Lady of Sorrows School – Binghamton, NY – LEA Code – 0315-0118-7766
Our Lady of Victory – Troy, NY – LEA Code – 4917-0011-5737
Our Mother of Good Counsel – Blasdell, NY- LEA Code – 1416-0413-6244
Parishville-Hopkinton
Phelps-Clifton Springs
Plainview-Old Bethpage
Port Jefferson
Rabbi Jacob Joseph School – Staten Island – LEA Code – 3513-0022-7999
Ramaz School
Regina Maternity Services
Remsenburg –Speonk
Rochester Leadership Academy Charter School
Romulus
Roosevelt Charter School
Rubin Gittleman Hebrew Day School – LEA Code – To be determined
Rose Hill (Can Am)
Sackets Harbor
Salvation Army Foster Home – Manhattan – LEA Code – 3102-0063-0027
Saranac Lake
Schoharie Co. Correctional Facility
Schuyler Co. Jail
Sha'arei Zion Ohel Bracha – Queens – LEA Code – 3428-0022-9850
Sherburne Earlville
Sherrill City
South Manor
Southampton
Southtowns Catholic School, Lake View, NY – LEA Code – 1416-0413-6382
SS Columba – Brigid Montessori (Catholic Central) – Buffalo - LEA Code – 1406-0013-9127
SS John & Holy Trinity – Brooklyn, NY – LEA Code – 3317-0050-9446
SS Peter & Paul Elementary School – Williamsville, NY - LEA Code – 1402-0313-6333
St. Agatha – Buffalo, NY - LEA Code – 1406-0013-7096
St. Aloysius Gonzaga – Cheektowaga, NY - LEA Code – 1407-0313-6374
St. Ann's – Steuben – BRO – LEA Code – 5718-0016-6161
St. Ann's – Onondaga – SRO – LEA Code – 4201-0118-5460
St. Boniface – Monroe – LEA Code – 2616-0016-6166 - BRO
St. Cabrini – West Park, NY – LEA Code – 6202-0289-0003
St. Gregory – Williamsville - LEA Code – 1402-0313-6273
St. James – LEA Code – 4218-0018-5487
St. John the Evangelist Lutheran – North Tonawanda, NY - LEA Code – 4007-0132-5766
St. John the Baptist – Alden, NY - LEA Code - 1401-0113-6379
St. John the Evangelist – Rochester, NY – LEA Code – 2605-0116-6187
St. John's Academy – Plattsburgh, NY – LEA Code – 0912-0155-5876
St. Johnsville
St. Joseph's School – Endicott, NY - LEA Code – 0315-0118-5494
St. Patrick's Academy – Catskill, NY – 1904-0111-5741
St. Mary's Cathedral – LEA Code – 4218-0018-5469 – Onondaga
St. Mary's Children & Family Services – Syosset, NY – LEA Code – 2805-0289-1000
Stepping Stone Academy Charter School
Tapestry Charter School
Tioga County Jail

School Food Authorities (SFAs) Scheduled for a CRE Review During the 2002-03 School Year

Torah HS of Long Beach

Tov V'Chesed – Monsey, NY – LEA Code – 5004-0210-0069

Trinity Lutheran – West Seneca, NY - LEA Code – 1428-0132-5775

Unadilla Valley

Uniondale

United Lubavitcher Yeshiva Annex – Brooklyn, NY – LEA Code – 3317-0010-0012

Valley Stream Central HS

Walton

Wayne County Office of the Sheriff

Weedsport

West Irondequoit

West Point

West Seneca

Westchester Area School

Westchester County Department of Corrections

Whitesville

Yeshiva Ahavas Torah – Brooklyn, NY – LEA Code – 3322-0022-9145

Yeshiva and Mesifita Gedolah of Manhattan Beach, Brooklyn, NY – LEA Code – 3314-0010-0030

Yeshiva Avir Yaakov – Spring Valley, NY – LEA Code – 5004-0222-9520

Yeshiva Beis Chaya Muska – Brooklyn, NY – LEA Code - TBD

Yeshiva Berachai David – Queens – LEA Code – 3428-0010-0024

Yeshiva Beth Jacob of Flatbush – Queens – LEA Code – 3425-0010-0018

Yeshiva Binat Chaim – Queens – LEA Code – 3428-0022-9275

Yeshiva Bnai Elozer – Brooklyn, NY – LEA Code – 3320-0022-9745

Yeshiva Bnei Yishosher – Brooklyn, NY – LEA Code – TBD

Yeshiva Darkei Avoseinu – Brooklyn, NY – LEA Code - TBD

Yeshiva Darkei Noam of Monsey – Spring Valley, NY – LEA Code – 5004-0222-9597

Yeshiva Dvar Tzvi – Brooklyn, NY – LEA Code – 3321-0022-8805

Yeshiva Ketana of Bensonhurst – Brooklyn, NY – LEA Code – 3322-0022-9605

Yeshiva Kavunas Halev – Brooklyn, NY – LEA Code – 3320-0022-9635

Yeshiva Nesivos Chaim – Brooklyn, NY – LEA Code – 3320-0010-0002

Yeshiva Ohr Torah – Brooklyn, NY – LEA Code – 3320-0022-9894

Yeshiva Rabbi Sampson Raphael Hirsh – Manhattan – LEA Code – 3106-0022-6845

Yeshiva Shaar Hatorah – Queens – LEA Code – 3427-0022-8139

Yeshiva Tzoin Yosef – Monsey, NY – LEA Code – 5004-0222-9325

Yeshiva Yesode Hatorah – Brooklyn, NY – LEA Code – 3314-0020-7091

Yeshivat Ohel Torah – Brooklyn, NY – LEA Code – 3321-0022-9553

Yeshivat Or Hatorah – Brooklyn, NY – LEA Code – 3321-0022-9598

SOUTHEASTERN REGION

Tuesday, September 17, 2002

8:30 a.m. – 9:00 a.m. - Registration
9:00 a.m. – 12:00 p.m. - Meeting

Ulster County BOCES
The Conference Center
175 Route 32 North
New Paltz, NY 12561

Contact: Dee Krawczyk
(518) 474-3956 / (518) 473-0018 (fax)

Directions:

Traveling from Thruway Exit 18, turn left at the traffic light as you exit the toll plaza to Route 299 (Main Street, west). Go straight on Route 299. This will take you through town. At the fourth traffic light, turn right onto Route 32 North. Shortly after this turn, Dominick's Restaurant will be on the right. Continue for approximately one more mile. The Conference Center is on the left.

Refreshments will not be provided.

SYRACUSE AREA

Thursday, September 19, 2002

9:30 a.m. – 10:00 a.m. – Registration
10:00 a.m. – 12:00 noon – Meeting

North Syracuse CSD Offices
Cafeteria
5355 West Taft Road
North Syracuse, NY 13221
Contact: Pat Minnoe
(315) 476-3425 / (315) 476-4339 (fax)

Directions:

From the North: Take Route 81 south to Exit 28 and turn right onto Taft Road. Proceed on Taft Road to the fourth traffic light. Turn right at the North Syracuse Junior High School entrance. The District Offices are in the first building on the left.

From the South: Take Route 81 north to Exit 28 and turn left onto Taft Road. Proceed on Taft Road to the fifth traffic light. Turn right at the North Syracuse Junior High School entrance. The District Offices are in the first building on the left.

From the NYS Thruway: Take Exit 36 (Route 81) and follow directions for "From the South".

Refreshments will not be provided.

LONG ISLAND AREA

Tuesday, September 24, 2002

9:00 a.m. – 9:30 a.m. – Registration
9:30 a.m. – 12:00 noon – Meeting

Western Suffolk BOCES
507 Deer Park Avenue
Dix Hills, NY 11746
Contact: Dee Krawczyk
(518) 474-3956 / (518) 473-0018 (fax)

Directions:

Long Island Expressway (495) from the East: Take LIE to Exit 51. Take a right (North) off service ramp onto Deer Park Avenue. The building is about ¼ mile on the left.

Long Island Expressway (495) from the West: Take the LIE to Exit 51. Take a left off of service ramp onto Deer Park Avenue. The building is about ¼ mile on the left.

Refreshments will not be provided.

NORTHEASTERN AREA

Tuesday, October 1, 2002

12:30 p.m. – 1:00 p.m. - Registration
1:00 p.m. – 3:30 p.m. - Meeting

Queensbury High School
Auditorium
409 Aviation Road
Queensbury, NY 12804
Contact: Dee Krawczyk
(518) 474-3956 / (518) 473-0018 (fax)

Directions:

Traveling from the north or south: Take Exit 19 of the Adirondack Northway. Take left and head west on Aviation Road to the traffic light in front of Queensbury School District campus. Continue past the tennis courts and turn right into the high school parking lot.

No food or beverages are allowed in the auditorium.

BUFFALO AREA

Thursday, October 3, 2002

9:00 a.m. – 9:30 a.m. - Registration
9:30 a.m. – 11:30 p.m. – CRE Meeting
11:30 a.m. – 12:30 p.m. – Provision 2 Meeting

Erie 1 BOCES
Conference Room A
355 Harlem Road
West Seneca, NY 14224-1892
Contact: Joan Gaczewski
(716) 821-7350 / (716) 821-7357 (fax)

Directions:

From the North: Take I-290 (Youngman) to I-90 (NYS Thruway) to Exit 54 (Rt. 400 Aurora Expressway) to Seneca Street Exit. Turn right on Seneca Street; then turn right on Harlem Road.

From the Northeast: I-90 (NYS Thruway) to Exit 54 (Rt. 400 Aurora Expressway) to Seneca Street Exit. Turn right on Seneca Street; then turn right on Harlem Road.

From the Southeast: Take Rt. 400 (Aurora Expressway) to Rt. 240 (Harlem Road). Left from Clinton onto Harlem Road.

From the South: Take I-90 (NYS Thruway) to Exit 54 (Rt. 400 Aurora Expressway) to Seneca Street Exit. Turn right on Seneca Street; then turn right on Harlem Road.

Coffee will be available.

NEW YORK CITY AREA

Wednesday, October 9, 2002

9:00 a.m. – 9:30 a.m. - Registration
9:30 a.m. – 12:00 noon - CRE Meeting
12:30 p.m. – 2:00 p.m. - Provision 2 Meeting

New York State Education Department
VESID Office
Conference Room 7th Floor
116 West 32nd Street (between 6th & 7th Avenues)
New York, NY 10001
Contact: Kaleen Edwards
(518) 473-1525 / (518) 473-0018 (fax)

Directions:

Take subway/train to 34th St./Penn Station, Manhattan. Exit Penn Station onto 7th Avenue. Walk to 32nd Street. The VESID Office is on the right as you walk toward 6th Avenue. The Conference Room is on the 7th floor.

We suggest you bring your own refreshments. Lunch may be purchased in area restaurants.

CHILD NUTRITION PROGRAM ADMINISTRATION

NEW YORK STATE EDUCATION DEPARTMENT
ROOM 55

Albany, NY 12234-0055
(518) 473-8781 – Fax 473-0018

FRANCES N. O'DONNELL, COORDINATOR

Barbara Malone, Support
Dechelle Johnson, Support

CARLA BROADNAX, ASSOCIATE

LINVAL FOSTER, ASSOCIATE

ALBANY REGIONAL OFFICE – Serving schools in the following counties:

Region I & Region II: Sandra Ragule, Assistant
Barbara St. Louis, Nutrition Program Rep.
(518) 474-3956 – Dee Krawczyk, Support

*Albany, Clinton, Columbia, Essex, Franklin, Fulton,
Hamilton, Montgomery, Putnam, Rensselaer,
Saratoga, Schenectady, Schoharie, Warren,
Washington*

Region III: Sharon Smith, Assistant
(518) 473-8781 – Barbara Malone, Support

Greene, Westchester

Region IV: Maureen Rooney, Assistant
Marti Sparer, Nutrition Program Rep.
(518) 474-3956 – Dee Krawczyk, Support

Dutchess, Orange, Rockland, Sullivan, Ulster

SYRACUSE REGIONAL OFFICE: Maureen Rooney, Assistant

Joan Rouse, Nutrition Program Rep.
Judy Ward, Nutrition Program Rep.
Patricia Minnoe, Support

109 South Warren Street, Suite 318
Syracuse, NY 13202
(315) 476-3425 – Fax 476-4339

*Broome, Cayuga, Chemung, Chenango, Cortland,
Delaware, Herkimer, Jefferson, Lewis, Madison,
Oneida, Onondaga, Ontario, Oswego, Otsego, St.
Lawrence, Schuyler, Seneca, Tioga, Tompkins,
Wayne, Yates*

SCHOOL MEALS INITIATIVE: Sandy Sheedy, Nutrition Program Rep.

**Diane Snyder, Tom Ring, Debra Vercruysse,
Amy Murrisky, Nutrition Program Reps.**
(518) 473-1525 - Kaleen Edwards, Support

NYC & LONG ISLAND REGIONAL OFFICES

(Albany Based) – Serving schools in the following counties:

Region V: Linda St. Pierre, Nutrition Program Rep.
Jaime Ralston, Nutrition Program Rep.
(518) 474-3956 – Dee Krawczyk, Support

Nassau, Suffolk

Region VI: Bronx, New York City (Manhattan)

Region VII: Kings (Brooklyn)

Region VIII: Queens, Richmond (Staten Island)

Debbie Favro, Assistant
Todd Bradshaw, Nutrition Program Rep.
Elizabeth Lattanzio, Nutrition Program Rep.
Ashlene Regis, Nutrition Program Rep.
Diane Carter, Education Program Aide
(518) 473-1525 – Kaleen Edwards, Support

BUFFALO REGIONAL OFFICE: Anna Burse, Assistant
Frank Caccamise, Nutrition Program Rep.

Joan Gaczewski, Support

355 Harlem Road
West Seneca, NY 14224-1892
(716) 821-7350 – Fax 821-7357

*Allegany, Cattaraugus, Chautaugua, Erie, Genesee,
Livingston, Monroe, Niagara, Orleans, Steuben,
Wyoming*

SUMMER FOOD SERVICE PROGRAM, Paula Tyner-Doyle Assistant

**Theresa Lin, Kimberly Vumbaco,
Kurt Coleman, Christopher Cioneck,
Lindsey Osterhout, Anthony Rotundo
Jennifer Blair, Raemie Barkyoumb
Monica Lasher, Nutrition Program Reps.**
Jean Beauregard, Support

Education Building Room 55/119
Albany, NY 12234-0119
(518) 432-5068 – Fax 432-5069

CRE MEETING REGISTRATION FOR FALL 2002



Name of School District or Facility

Phone Number

Please complete the following information:

Names and Titles of all attendees:

Name	Title
Name	Title
Name	Title
Name	Title

Please indicate the meeting(s) you will be attending:

_____ Southeastern Area Meeting (9/17/02) Contact Person: Dee Krawczyk	phone (518) 474-3956 or fax (518) 473-0018
_____ Syracuse Area Meeting (9/19/02) Contact Person: Pat Minnoe	phone (315) 476-3425 or fax (315) 476-4339
_____ Long Island Area Meeting (9/24/02) Contact Person: Dee Krawczyk	phone (518) 474-3956 or fax (518) 473-0018
_____ Northeastern Area Meeting (10/1/02) Contact Person: Dee Krawczyk	phone (518) 474-3956 or fax (518) 473-0018
_____ Buffalo Area CRE Meeting (10/3/02) _____ Buffalo Area Provision 2 Meeting Contact Person: Joan Gaczewski	phone (716) 821-7350 or fax (716) 821-7357
_____ New York City Area CRE Meeting (10/9/02) _____ New York City Area Provision 2 Meeting Contact Person: Kaleen Edwards	phone (518) 473-1525 or fax (518) 473-0018

To register either call or fax registration form to the contact person listed for the meeting(s) you plan on attending.

