



THE STATE EDUCATION DEPARTMENT/THE UNIVERSITY OF THE STATE OF NEW YORK/ALBANY, NY 12234
Office for Elementary, Middle Secondary and Continuing Education
Charles A. Szuberla, Jr., Coordinator
School Operations and Management
Child Nutrition Program Administration
Room 55, Albany, NY 12234-0055
(518) 473-8781
www.nysed.gov/cn/cnms.htm

To: District Superintendents
Superintendents of Schools
Chief Administrative Officers of Nonpublic Schools Participating in the School Lunch/Breakfast
Executive Directors of Residential Child Care Institutions
School Food Service Directors/Managers

From: Frances N. O'Donnell, Coordinator

Subject: **Coordinated Review Effort (CRE)**
School Meals Initiative (SMI) Monitoring Meetings

Date: September 11, 2006

IMPORTANT NOTICE - TIME SENSITIVE INFORMATION

Approximately 283 school food authorities (SFAs) are scheduled for a Coordinated Review Effort (CRE) and approximately 266 SFAs are scheduled for a School Meals Initiative (SMI) review of their child nutrition programs during the 2006-07 school year. Although the meetings will be held consecutively on the same day, CRE and SMI are **two distinct review processes** that will be conducted separately during the school year by different staff in the event that your SFA is scheduled for both reviews.

The **CRE review** is required by federal regulations to be conducted once every five years to improve child nutrition program management through technical assistance, monitoring, and corrective action. CRE is a comprehensive on-site evaluation of compliance with federal and State laws and regulations and provides us with the means to monitor the use of federal funds and preserve the nutritional integrity of meals served through the child nutrition programs. CRE reviews conducted during the past few years have identified many regulatory violations that required fiscal sanctions. Our recovery of previously reimbursed funds can potentially cause fiscal hardship to an SFA's child nutrition programs.

The **SMI review** is also required by federal regulations to be conducted once every five years with the goal of improving the nutritional integrity of meals served under the child nutrition programs. SMI is a comprehensive on-site review of the food production and meal service to evaluate the nutritional content of school meals to ensure compliance with the Dietary Guidelines for Americans and certain nutrient standards.

Public Law 108-265 signed by President Bush on June 30, 2004 requires substantial changes to the Child Nutrition Programs since the 2005-06 school year affecting applications, verification, food safety, etc. Therefore, we are inviting staff from SFAs scheduled for a CRE and/or an SMI as well as any others interested in attending any of 6 locations in New York State to adequately prepare for their reviews. We strongly encourage staff, including the business official, food service director or manager and others to take advantage of this training opportunity so that they will be fully aware of the SFA's responsibility during the CRE and/or the SMI review process. The person(s) responsible for reviewing and/or verifying the free and reduced price applications should also attend the CRE meeting.

-over-

Attached is a listing of the SFAs that are scheduled for a CRE review and/or an SMI during the 2006-07 school year. Please review the listing very carefully to see if your SFA appears because this will determine if your staff needs to attend the CRE portion or the SMI portion or both sessions. Please note that at each location, the SMI session will be held immediately following the CRE meeting; therefore the starting times listed for the SMI portion are approximate. Please plan to arrive early if you are only attending the SMI session in the event it starts earlier than the time specified. If your school district/facility is on either or both listings, it is to your advantage to have the appropriate staff in attendance at the applicable meeting(s).

By conducting these meetings and increasing awareness of our expectations, we hope to reduce the incidence of fiscal sanctions in the CRE review process, as well prepare SFAs and their staff for the SMI review, so that all necessary paperwork is available. All meetings are open to everyone; therefore, SFAs not scheduled for a CRE and/or SMI review this year are also invited to attend.

A listing of the meeting sites and travel directions is enclosed. You and/or your staff may register to attend a meeting by calling or faxing the registration form to the contact person listed at the site you plan to attend. If you have any questions about the meetings, please call the contact person.

These sessions will be conducted at a facility, which will, to the greatest extent possible, meet the accessibility needs of individuals with disabilities. In addition, if special accommodations such as interpreters, large print or Braille materials are needed, please notify the contact person.

Attachment

School Food Authorities (SFAs) Scheduled for a CRE/SMI Review During the 2006-07 School Year

<u>Name</u>	<u>LEA Code</u>	<u>CRE</u>	<u>SMI</u>
Albion CSD	450101060000	*	*
Allegany - Limestone CSD	040302060000	*	*
Amber Charter School	310400860806	*	*
Amsterdam City SD	270100010000	*	
Arc Rockland Co Chap	500308990003	*	*
Ardsley UFSD	660405030000	*	*
Autistic Services Inc	140203680008	*	*
Bais Chinuch L'Bonois	500402225028	*	*
Bais Sarah School For Girls	332000100019	*	*
Bais Yehuda	500402229966	*	*
Baker Victory Svcs	141800137227	*	*
Baldwinsville CSD	420901060000	*	*
Ballston Spa CSD	521301060000	*	*
Batavia City SD	180300010000	*	*
Belfast CSD	020801040000	*	*
Bellmore-Merrick Central HS District	280253070000	*	*
Beth Chana School For Girls	331400226885	*	*
Beth Jacob ES	310100227822	*	*
Beth Jacob HS	332000206898	*	*
Beth Jacob School For Girls	332000226893	*	*
Bible Speaks Acad	331800805087	*	*
Bishop Grimes JSHS	420401189442	*	*
Blessed Sacrament School	142601136400	*	*
Block Institute School	332100990031	*	*
Bnei Shimon Yisroel Of Sopron	331400228257	*	*
Bnos Israel Of East Flatbush	332100227245	*	*
Boces Broome-Delaware-Tioga	039000000000	*	*
Boces Clinton-Essex-Warren-Washing	099000000000	*	*
Boces Dutchess	139000000000	*	*
Boces Herk-Fulton-Hamilton-Otsego	219000000000	*	*
Boces Madison-Oneida	259000000000	*	*
Boces Oneida-Herkimer-Madison	419000000000	*	*
Boces Southern Westchester	669000000000	*	*
Boces Sullivan	599000000000	*	*
Bronx Charter School - Arts	320800860846	*	*
Brookfield CSD	250109040000	*	*
Brooklyn Excelsior Charter Sch	331600860847	*	*
Brunswick CSD (Brittonkill)	490202040000	*	*
Buffalo Hearing & Speech Ctr Inc	140600880472	*	*
Cairo-Durham CSD	190301040000	*	*
Carmel Christian School	331700808937	*	*
Cathedral School	331500509447	*	*
Catherine Mc Auley Sch	260501165158	*	*
Cattaraugus-Little Valley CSD	042302040000		*
Cayuga County Jail	050100950001	*	
Cazenovia CSD	250201060000	*	*
Central Brooklyn SDA School	331400439848	*	*

Central Square CSD	460801060000	*	*
Chappaqua CSD	661004060000	*	*
Chautauqua County Jail	060503950001	*	
Cheder (The)	332000229460	*	*
Children's Home of Wyoming Conf	030701998858	*	*
Chinach Yisroel School	332000229931	*	*
Christian Acad of Western NY	400400809415	*	*
Christian Central Acad	140203806578	*	*
Clarkstown CSD	500101060000	*	*
Community Missions Of Niagara Front	400800630003	*	*
Cong Ahavas Shulem Dna Tiferes Bnos	331400229961	*	*
Congregation Mishknois Lavier Yaakov	500402229845	*	*
Congregation Noam E. Lisenk	500402229834	*	*
Connors Children Center	140600890137	*	
Cuba-Rushford CSD	022302040000	*	*
David Grayson Christian Academy	331700808642	*	*
De Ruyter CSD	250301040000	*	*
Deer Park UFSD	580107030000	*	*
Delhi CSD	120501040000	*	*
Depew UFSD	140707030000	*	*
Devereux In NY	131701999086	*	*
Dr. C.R. Johnson Christian Acad	331300809576	*	*
Duanesburg CSD	530101040000	*	*
Dunkirk City SD	060800010000	*	*
East Ramapo CSD (Spring Valley)	500402060000	*	*
Eastport-South Manor CSD	580912060000	*	*
Edwards-Knox CSD	513102040000	*	*
Elc-Vol Of America	353100880287	*	*
Eldred CSD	590801040000	*	*
Elizabethtown-Lewis CSD	150301040000	*	*
Elwood UFSD	580401020000	*	*
Erie County Correctional Facility	140101950002	*	
Erie County Holding Center	140600950003	*	*
Family and Children's Association	280410101000	*	*
Fonda-Fultonville CSD	270601040000	*	
Fredonia CSD	062201060000	*	*
Free School	010100997616	*	*
Freeport UFSD	280209030000	*	*
Fulton County Correctional Facility	170600950003	*	
Galway CSD	520701040000	*	*
Garden City UFSD	280218030000	*	*
Gilbertsville-Mount Upton CSD	470202040000	*	*
Gilboa-Conesville CSD	540801040000	*	*
Gowanda CSD	042801060000	*	*
Granville CSD	640701040000	*	*
Greenburgh CSD	660407060000	*	*
Gustavus Adolphus Learning Ctr	061700308038	*	*
Hamilton CSD	250701040000	*	*
Harbor Sci & Arts Charter School	310400860812	*	*
Harlem Promise Charter School	310500860864	*	*

Harley School (The)	260101996451	*	*
Harpurville CSD	030501040000	*	*
Hebrew Acad For Spec Chldrn	332000227132	*	*
Hebron S.D.A Bilingual School	331700437979	*	*
Hempstead UFSD	280201030000	*	*
Hendrick Hudson CSD	660203060000	*	*
Herkimer Co Correctional Facility	210601950001	*	*
Herricks UFSD	280409030000	*	*
Hicksville UFSD	280517030000	*	*
Hillbrook Detention Home	421800890148	*	
Holley CSD	450704040000	*	*
Holy Family School	081200185526	*	*
Homer CSD	110701060000	*	*
Hope House Inc	010100100005	*	*
Hudson City SD	101300010000	*	*
Hudson River Housing Inc	130801100002	*	*
Ilion CSD	210501060000	*	*
Immaculate Conception School	022601136563	*	*
Jamestown City SD	061700010000	*	*
Jewish Board Of Family & Child Svcs	310200100019	*	*
Johnsburg CSD	630601040000	*	*
Katonah-Lewisboro UFSD	660101030000	*	*
Kendall CSD	450607040000	*	*
Kennedy Child Study Ctr	310200996783	*	*
Keren Hatorah	331400229974	*	*
Kinderhook CSD	101401040000	*	*
Kings Park CSD	580805060000	*	*
Kingston City SD	620600010000	*	*
Kinship House	570302890152	*	
La Salle School	010100115705	*	*
Lake Grove School (The)	580211996685	*	*
Lakeland CSD	662401060000	*	*
Lakeside Family & Children Services	500414021005	*	*
Le Roy CSD	181001060000	*	*
Livingston County Jail	240401950001	*	*
Livingston Manor CSD	591302040000	*	*
Lyme CSD	221301040000	*	*
Lyons CSD	650501040000	*	*
Manlius-Pebble Hill School	420411997121	*	*
Masores Bais Yaakov	332200229244	*	*
Massapequa UFSD	280523030000	*	*
Massena CSD	512001060000	*	*
Mayfield CSD	170801040000	*	*
McQuade Children's Svcs	441600997542	*	*
Mechanicville City SD	521200050000	*	*
Medina CSD	450801060000	*	*
Melrose School	480601517016	*	*
Menands UFSD	010615020000	*	*
Mesivta Tifereth Jerusalem	310200226798	*	*
Mesorah Sch/Citywide Res-Chldrnool	332200229427	*	*

Middleburgh CSD	541001040000	*	*
Mikdash Melech Mechina	332100229375	*	*
Mill Neck Manor School For Deaf Chld	280503315797	*	*
Montgomery Cnty Tres/Sher Ofc	270601950001	*	
Montgomery Transitional Services	270100100017		*
Morristown CSD	512101040000	*	*
Morrisville-Eaton CSD	250401040000	*	*
Mountain Lake Acad	151102999844	*	*
Msup ES	280208998980	*	*
Mt Mercy Acad	140600136375	*	*
NYS Office Of Children & Family Serv	010100970002	*	*
NYS School - Blind	180300877197	*	*
Nanuet UFSD	500108030000	*	*
Nefesh Acad	332200229577	*	*
New Directions Youth & Family Svcs	043011021005	*	
Newfield CSD	610901040000	*	*
Niskayuna CSD	530301060000	*	*
North Bellmore UFSD	280204020000	*	*
Oakfield-Alabama CSD	181101040000	*	*
Odyssey House	310100890210	*	*
Ohel Elozer	331400225029	*	*
Old Westbury School - Holy Child	280401175576	*	*
On Our Way Learning Center	342700100023	*	*
Onondaga Cnty Sheriff'S Dept	421800011015	*	
Onondaga County Dept Of Correction	420411950001	*	
Ontario County Sheriff's Office	430300950007	*	
Orange County Sheriff's Office	440601950064	*	*
Orchard Park CSD	142301060000	*	*
Oswego County Opportunities Inc-Saf	461300011001	*	
Our Lady - Sacred Heart School	142801136594	*	*
Our World Neighborhood Charter Schoo	343000860836	*	*
Owego-Apalachin CSD	600601060000	*	*
Parkway ES	331800999784	*	*
Peekskill City SD	661500010000	*	*
Pembroke CSD	181302040000	*	*
Peru CSD	091101060000	*	*
Pinnacle Charter School	140600860853	*	*
Poland CSD	211103040000	*	*
Portville CSD	042901040000	*	*
Prccd, Inc-Adolescent Comm Residence	261600100039	*	*
Prince Of Peace School	400800136416	*	*
Putnam CSD	641401040000		*
Putnam Valley CSD	480503040000	*	*
Qsac	342800880067	*	*
Rabbi Arthur Schneier Park East Day	310200228218	*	*
Randolph Acad UFSD	043011020000	*	*
Ravena-Coeymans-Selkirk CSD	010402060000	*	*
Redemption Christian Acad	491700858430	*	*
Rehab Programs Inc	131500100011	*	*
Rotterdam-Mohonasen CSD	530515060000	*	*

Sacred Heart School	440901145088	*	*
Sag Harbor UFSD	580305020000	*	*
Salvation Army (The)	421800630012	*	
Saranac CSD	091402060000	*	*
Schenectady City SD	530600010000	*	*
Scotia-Glenville CSD	530202060000	*	*
Seneca County Sheriffs Dept	561006950011	*	
Seton Catholic Central HS	030200185471	*	*
Seton Catholic Central HS	091200159175	*	*
Shaare Torah School	332100228724	*	*
Sharon Springs CSD	541401040000	*	*
Shulamith School For Girls	332100226933	*	
Silver Creek CSD	061501040000	*	*
Southern Tier Catholic School	042400139126	*	*
St Anne Inst	010100115658	*	*
St Augustine's School	490601115663	*	*
St Bernard School	140600137103	*	*
St Cabrini Home Inc	620202890003	*	*
St Francis De Sales School - Deaf	331700997089	*	*
St Francis Of Assisi School	142500136343	*	*
St John The Evangelist School	530600115693	*	*
St Joseph School	042801136452	*	*
St Mary's Acad - Elementary	490501117509	*	*
St Mary's School	140203136252	*	*
St Mary's School	151501155883	*	*
St Matthew Lutheran School	400900325770	*	*
St Paul School	142601136319	*	*
St Peter & Paul School	141601136318	*	*
Stillwater CSD	522001040000	*	*
Stockbridge Valley CSD	251501040000	*	*
Sullivan West CSD	591502040000	*	*
Susquehanna Valley CSD	030601060000	*	*
Syracuse Acad-Sci Charter Sch	421800860854	*	*
Syracuse City SD	421800010000	*	*
Taconic Outdoor Educational Center	480503041001	*	*
Talmud Torah Of Kasho	331400220007	*	*
Talmud Torah Tashbar	331400229671	*	*
Three Village CSD	580201060000	*	*
Tomer Devora HS For Girls	332000227945	*	*
Tompkins County Jail	610600100002	*	
Torah Acad For Girls - Elementary	342700227924	*	*
Town Of Webb UFSD	211901020000	*	*
Tri-Valley CSD	591201040000	*	*
Trinity Catholic School	512001155896	*	*
Troy City SD	491700010000	*	*
Tuckahoe Comn SD	580913080000	*	*
Tuckahoe UFSD	660302030000	*	*
Universal School	140203999851	*	*
Urban Choice Charter Sch	261600860877	*	*
Valhalla UFSD	660805030000	*	*

Vestal CSD	031601060000	*	*
Viznitz Institutions Inc.	800000057518	*	*
Viznitzer Chaidar Tiferes Yisroel	332000229673	*	*
Waterloo CSD	561006060000	*	*
Watertown City SD	222000010000	*	*
Wellsville CSD	022601060000	*	*
West Genesee CSD	420101060000	*	*
West Hempstead UFSD	280227030000	*	*
Westbury UFSD	280401030000	*	*
Westhampton Beach UFSD	580902020000	*	*
Wheelerville UFSD	170301020000	*	*
William Floyd UFSD	580232030000	*	*
Windham-Ashland-Jewett CSD	191401040000	*	*
Wyoming CSD	671002040000	*	*
Wyoming County Jail	671501950001	*	
Yates County Sheriff Dept/Jail	680601950001	*	
Yeshiva Avir Yaakov	500402229520	*	*
Yeshiva Bais Chaya Esther	332200990045	*	*
Yeshiva Beis Chaya Mushka	331700229743	*	*
Yeshiva Beth Joseph Zvi Dushinsky	331400229996	*	*
Yeshiva Bnos Spinka	331400229318	*	*
Yeshiva Chasdei Torah	332000228989	*	*
Yeshiva Congregation Toras Yufa	332000229282	*	*
Yeshiva Degel Hatorah	500402229165		*
Yeshiva Gedolah Ohr Yisroel	331400229748	*	*
Yeshiva HS Of Monsey	500402228999	*	*
Yeshiva Imrei Phi	332000225016		*
Yeshiva Imrei Yosef Spinka	332000228769	*	
Yeshiva Ketana Of Queens	342500229646	*	*
Yeshiva Mateh Efraim	800000057604	*	*
Yeshiva Mesivta Arugath Habosem	331400226955	*	*
Yeshiva Of Manhattan Beach	332100228233	*	*
Yeshiva Of Spring Valley	500402226477	*	*
Yeshiva Sharei Hatzlucha	332000229735	*	*
Yeshiva Sharei Torah	342800229984	*	*
Yeshiva Torah Temimah	332100226500	*	*
Yeshiva Vyelipol	332200229475	*	*
Yeshivat Mizrachi L'Banim	332200228580	*	*
Yeshivat Shaare Rahamim	331500229958	*	*
Youth Shelter Program Of West	660900891031	*	*
Zichron Yehuda-Bais Simcha	332000229376	*	*

Buffalo Area

Tuesday, September 26, 2006

08:00 a.m. - 08:30 a.m. - Registration
08:30 a.m. - 11:30 a.m. - CRE Meeting
11:30 a.m. - 01:00 p.m. - SMI Meeting

Erie 1 Boces
Conference Room B1
355 Harlem Road
West Seneca, NY 14224-1892

Directions:

Contact: Joan Gaczewski
Phone: 716-821-7350 Fax: 716-821-7357

From the North: I-290 (Youngman) to I-90 (NYS Thruway) to Exit 54 (Rt. 400 Aurora Expressway) to Seneca Street Exit. Turn right on Seneca Street; then turn right on Harlem Road.

From the Northeast: I-90 (NYS Thruway) to Exit 54 (Rt. 400 Aurora Expressway) to Seneca Street Exit. Turn right on Seneca Street, then turn right on Harlem Road.

From the Southeast: Rt. 400 (Aurora Expressway) to Seneca Street Exit. Turn right on Seneca Street, then turn right on Harlem Road.

From the South: I-90 (NYS Thruway) to Exit 54 (Rt. 400 Aurora Expressway) to Seneca Street Exit. Turn right on Seneca Street, then turn right on Harlem Road.

Coffee, snacks and lunch can be purchased in the BOCES cafeteria which will be in the vicinity of the meeting room.

Syracuse Area

Wednesday, September 27, 2006

09:30 a.m. - 10:00 a.m. - Registration
10:00 a.m. - 12:30 p.m. - CRE Meeting
12:30 p.m. - 01:30 p.m. - SMI Meeting

Weedsport JSHS Auditorium
2821 E Brutus Street
Weedsport, NY 13166

Directions:

Contact: Joan Gaczewski
Phone: 716-821-7350 Fax: 716-821-7357

From the NYS Thruway: Take exit 40. After the toll booth turn right onto NY Rt 34 South. Stay on NY Rt 34 south to the second traffic light. At the second traffic light turn left onto E. Brutus Street. Continue on E. Brutus Street for about 1/2 mile. The driveway for the Weedsport JSHS will be on the left. The auditorium is on the right as you face the building.

We suggest you bring your own refreshments.

Northeastern Area

Tuesday, October 03, 2006

12:30 p.m. - 01:00 p.m. - Registration
01:00 p.m. - 03:00 p.m. - CRE Meeting
03:00 p.m. - 04:00 p.m. - SMI Meeting

Queensbury High School
Auditorium
409 Aviation Road
Queensbury, NY 12804

Directions:

Contact: Dechelle Johnson
Phone: 518-474-3279 Fax: 518-473-0018

Traveling from the North or South: Take Exit 19 of the Adirondack Northway. Take left and head west on Aviation Road to the traffic light in front of Queensbury School District campus. Continue past the tennis courts and turn right into the high school parking lot.

Food and beverages are not allowed in the auditorium.

Long Island Area

Thursday, October 05, 2006

08:30 a.m. - 09:00 a.m. - Registration
09:00 a.m. - 12:00 p.m. - CRE Meeting
12:00 p.m. - 01:00 p.m. - SMI Meeting

Dennison County Building
Media Room
100 Veterans Memorial Highway
Hauppauge, NY 11788

Directions:

Contact: Dechelle Johnson
Phone: 518-474-3279 Fax: 518-473-0018

From the East: Take the Long Island Expressway (495) west to Exit 57. This is Veterans Memorial Highway. The Dennison Building is on the left. The meeting will be held in the Media Room, which is located on the lower level.

From the West: Take the Northern State Parkway to the end. Northern State turns into Veterans Memorial Highway. The Dennison Building is on the right. The meeting will be held in the Media Room, which is located on the lower level.

We suggest you bring your own refreshments. Lunch may be purchased in area restaurants.

Southeastern Area

Tuesday, October 17, 2006

09:00 a.m. - 09:30 a.m. - Registration
09:30 a.m. - 12:00 p.m. - CRE Meeting
12:00 p.m. - 01:00 p.m. - SMI Meeting

Newburgh City School District
Board of Ed/Library Complex
124 Grand Street
Newburgh, NY 12550

Directions:

Contact: Dechelle Johnson
Phone: 518-474-3279 Fax: 518-473-0018

From the NYS Thruway (I-87): Exit 17 Newburgh, pay toll, continue straight to Route 17K. At the bottom of the exit ramp turn left at traffic light. Route 17K will become Broadway, continue straight for approximately 3 miles into the City of Newburgh. Two blocks from the Hudson River at the traffic light (Grand Street) turn left. Proceed straight on Grand Street, at second intersection turn right onto Second Street.

From I-84 East: I-84 East to Exit 10 (Route 9W). Bottom of exit ramp turn right at light (Route 9W South). At the second traffic light turn left onto North Plank Road; proceed onto North Plank Road as it will become Marine Drive (River Route); make a right turn onto Second Street. Proceed up steep incline to the top of the hill. On the left is the Municipal Parking Lot and the Board Complex is on your right.

From I-84 West: I-84 West to Exit 10S Newburgh (Route 9W South/Route 32). At the bottom of the exit ramp make right turn at traffic light onto Route 32. Follow Route 32 to traffic light and make right turn onto Route 9W South. At the second traffic light turn left onto North Plank Road; proceed onto North Plank Road as it will become Marine Drive (River Route); make a right turn onto Second Street. Proceed up steep incline to the top of the hill. On the left is the Municipal Parking Lot and the Board Complex is on your right.

Use front entrance, up staircase to second floor, see receptionist at the top of the stairs, she will direct you. If possible participants should carpool due to limited parking. Refreshments will not be provided.

New York City Area

Wednesday, October 18, 2006

09:00 a.m. - 09:30 a.m. - Registration
09:30 a.m. - 01:00 p.m. - CRE Meeting
01:00 p.m. - 01:30 p.m. - SMI Meeting

New York State Education Department - VESID
Conference Room 5th Floor
116 West 32nd Street (Between 6th & 7th Avenues)
New York, NY 10001

Directions:

Contact: Kaleen Edwards
Phone: 518-473-1525 Fax: 518-473-0018

Subway: Take subway/train to 34th St./Penn Station, Manhattan. Exit Penn Station onto 7th Avenue. Walk to 32nd Street. The VESID Office is on the right as you walk toward 6th Avenue. The Conference Room is on the 5th floor.

**CRE/SMI MEETING REGISTRATION FORM
FALL 2006-07**

Name of School District or Facility

Phone Number

Please complete the following information:

Names and Titles of all attendees:

Name	Title
Name	Title
Name	Title
Name	Title

Please indicate the meeting(s) you will be attending:

- | | |
|---|----------------------------|
| <input type="checkbox"/> Buffalo Area CRE Meeting (09/26/06) | Phone: 716-821-7350 |
| <input type="checkbox"/> Buffalo Area SMI Meeting
Contact: Joan Gaczewski | Fax: 716-821-7357 |
| <input type="checkbox"/> Syracuse Area CRE Meeting (09/27/06) | Phone: 716-821-7350 |
| <input type="checkbox"/> Syracuse Area SMI Meeting
Contact: Joan Gaczewski | Fax: 716-821-7357 |
| <input type="checkbox"/> Northeastern Area CRE Meeting (10/03/06) | Phone: 518-474-3279 |
| <input type="checkbox"/> Northeastern Area SMI Meeting
Contact: Dechelle Johnson | Fax: 518-473-0018 |
| <input type="checkbox"/> Long Island Area CRE Meeting (10/05/06) | Phone: 518-474-3279 |
| <input type="checkbox"/> Long Island Area SMI Meeting
Contact: Dechelle Johnson | Fax: 518-473-0018 |
| <input type="checkbox"/> Southeastern Area CRE Meeting (10/17/06) | Phone: 518-474-3279 |
| <input type="checkbox"/> Southeastern Area SMI Meeting
Contact: Dechelle Johnson | Fax: 518-473-0018 |
| <input type="checkbox"/> New York City Area CRE Meeting (10/18/06) | Phone: 518-473-1525 |
| <input type="checkbox"/> New York City Area SMI Meeting
Contact: Kaleen Edwards | Fax: 518-473-0018 |