



**THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 12234**

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Office for Elementary, Middle, Secondary and Continuing Education  
Office of Facilities, Management and Information Services  
Child Nutrition Program Administration  
Room 55, Albany, NY 12234-0055  
Tel. (518) 473-8781  
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[www.nysed.gov/cn/cnms.htm](http://www.nysed.gov/cn/cnms.htm)

To: Nonpublic Sponsors, Executive Directors, County Sheriffs, and Business Administrators of the National School Lunch Program and School Breakfast Programs

From: Frances N. O'Donnell, Coordinator

Date: September 11, 2006

Subject: 2005-2006 Sponsoring Agency Analysis of Cash Resources Report

All nonpublic sponsors of the National School Lunch and School Breakfast Programs are required to complete this form for the 2005-2006 fiscal year (July 2005-June 2006). Nonpublic schools must complete [Form SA-603F](#) and Residential Child Care Institutions (RCCI) and jails must complete [Form SA-603F1](#). The instructions for completing these forms are available on our website under the "Forms" area. Please remember to enter the LEA number and name of your school/facility on your completed form.

The deadline for submission of this report is November 30, 2006. Failure to submit this report by December 31, 2006 will result in your agency being placed on reimbursement hold. Completed forms may be faxed to the attention of Barbara St. Louis at (518) 473-0018 or mailed to:

Barbara St. Louis  
New York State Education Department  
Child Nutrition Program Administration  
Room 55 EB  
Albany, NY 12234

Questions regarding the completion of these forms should be directed to Barbara St. Louis at (518) 474-3956 or by email [bstlouis@mail.nysed.gov](mailto:bstlouis@mail.nysed.gov)